

CHECKLIST FOR COMPANIES SEEKING LISTING ON THE BSE HI-TECH (INSTITUTIONAL TRADING PLATFORM) WITHOUT PUBLIC ISSUE

Documents at the time of In-principle approval for the Draft Information Document

1. 5 hard copies and a soft copy of the draft Information Document as filed with SEBI
2. Acknowledged copy of filing of draft Information Document with SEBI as per disclosures under Regulation 106Z (2) of SEBI (ICDR), Regulations, 2009
3. Due Diligence Certificate as submitted to SEBI along with the copy of Merchant Banking Registration Certificate by SEBI
4. Registration of the company on SEBI scores
5. Certified true copy of the resolution passed by the Board of Directors for issue of securities
6. Certified true copy of the Memorandum of Association and Articles of Association of the company
7. Certified True Copy of the audited financials along with the Cash Flow Statements for the preceding 3 years or in the case of new companies, for such shorter period for which accounts have been made up
8. An undertaking from the signatories of the Draft Information Document certifying that all disclosures made in the Draft Information Document are true and correct.
 - a. The company has achieved point wise compliance with the Eligibility Criteria as specified under Reg. 106Y of the Amended SEBI (Issue of Capital and Disclosure Requirements) Regulations, 2009 as notified on August 14, 2015.
 - b. The securities of the Company are not listed on any Recognized Stock Exchange
 - c. The Company, group companies or subsidiaries has not been referred to the Board for Industrial and Financial Reconstruction (BIFR) for a period of five years to the date of application for listing
 - d. There is no winding up petition against the company, which has been admitted by the court or a liquidator has not been appointed.
 - e. No regulatory action has been taken against the company, its promoter or director, by the Board, Reserve Bank of India, Insurance Regulatory and Development Authority or Ministry of Corporate Affairs within a period of five years prior to the date of application for listing.
 - f. The company is not promoted by promoters and directors of an entity delisted under regulation 106ZD(2), for a period of five years from the date of such delisting
9.
 - i) Details of PAN / TAN of the company

Sr. No.	Name of the company	PAN of the company	TAN of the company

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- ii) Details of the PAN of the promoters, entities belonging to promoter group, Directors and Compliance Officer

Sr. No.	Name of the entities	Category (Promoter/Promoter group/ Director/ Compliance officer)	PAN of the person	DIN - only in case of Directors

10. Copy of all show cause notice(s)/order(s) issued by any regulatory authority (e.g. SEBI, ROC, RBI, CLB, Stock Exchange etc.) & Correspondence thereto.
11. Undertaking from the Managing Director that the copies of major orders/contracts/ received/ executed/ in-hand shall be kept ready and be available for inspection
12. A statement of material contracts and documents duly certified by a practicing Chartered Accountant/ practicing Company Secretary should be submitted. The Company should also state the place, time and date where these documents can be inspected.
13. Non-refundable processing fees of Rs. [•] as prescribed by the Exchange along with service tax as applicable drawn in favour of "BSE Ltd."
14. Latest Shareholding Pattern as per Clause 31 of the SEBI (LODR), Regulations 2015, alongwith all its schedules to be submitted.
15. Copy of Tripartite agreements signed with both the depositories along with the ISIN allotted for the securities proposed to be listed.

In case of any queries / clarifications, the under-mentioned official(s) of the company may be contacted:

Name & Designation of Contact Person(s)	
Telephone Nos. (landline & mobile)	
Email – id	

CHECKLIST FOR COMPANIES SEEKING LISTING ON THE BSE HI-TECH (INSTITUTIONAL TRADING PLATFORM) PURSUANT TO PUBLIC ISSUE

Along with the application for using the name of the Exchange in the Draft Information Document, the following documents/information shall to be filed by the Company with the Exchange:

Documents at the time of In-principle approval

1. 5 hard copies and a soft copy of the draft Information Document
2. Acknowledged copy of filing of draft Information Document with SEBI
3. Registration of the company on SEBI scores
4. Certified true copy of the resolution passed by the Board of Directors for issue of securities
5. Certified true copy of the shareholders resolution under section 62(1)(c) of the Companies Act, 2013
6. Certified true copy of the Memorandum of Association and Articles of Association of the company
7. Certified True Copy of the audited financials along with the Cash Flow Statements for the preceding 5 years or in the case of new companies, for such shorter period for which accounts have been made up
8. Certificate from the Managing Director / Company Secretary or PCS / Statutory or Independent Auditors stating the following –
 - a. The company has achieved point wise compliance with the Eligibility Criteria as specified under Reg. 106Y of the Amended SEBI (Issue of Capital and Disclosure Requirements) Regulations, 2009 as notified on August 14, 2015.
 - b. Confirmation from BRLM / Lead Manager regarding the applicant Company being pointwise in compliance with Regulation 4(2) of SEBI (ICDR) Regulations, 2009.
 - c. The securities of the Company are not listed on any Recognized Stock Exchange
 - d. The company is not promoted by promoters and directors of an entity delisted under regulation 106ZD(2), for a period of five years from the date of such delisting
 - e. The Company, group companies or subsidiaries has not been referred to the Board for Industrial and Financial Reconstruction (BIFR).
 - f. There is no winding up petition against the company, which has been admitted by the court or a liquidator has not been appointed.
 - g. No regulatory action has been taken against the company, its promoter or director, by the Board, Reserve Bank of India, Insurance Regulatory and Development Authority or Ministry of Corporate Affairs within a period of five years prior to the date of application for listing.

9. Details of PAN/ DIN/ TAN of the company/directors/promoters/promoter group/ compliance officers

iii) Details of PAN / TAN of the company

Sr. No.	Name of the company	PAN of the company	TAN of the company

iv) Details of the PAN of the promoters, entities belonging to promoter group, Directors and Compliance Officer

Sr. No.	Name of the entities	Category (Promoter/Promoter group/ Director/ Compliance officer)	PAN of the person	DIN - only in case of Directors

10. Copy of all show cause notice(s)/order(s) issued by any regulatory authority (e.g. SEBI, ROC, RBI, CLB, Stock Exchange etc.) & correspondences thereto
11. Undertaking from the Managing Director that the copies of major orders/contracts/ received/ executed/ in-hand shall be kept ready and be available for inspection
12. A statement of material contracts and documents duly certified by a practicing Chartered Accountant/ practicing Company Secretary should be submitted. The Company should also state the place, time and date where these documents can be inspected.
13. Non-refundable processing fees of Rs. [•] as prescribed by the Exchange along with service tax as applicable drawn in favour of “BSE Ltd.”
14. Latest Shareholding Pattern as per Clause 31 of the SEBI (LODR), Regulations 2015, alongwith all its schedules to be submitted.
15. Copy of Tripartite agreements signed with both the depositories along with the ISIN allotted for the securities proposed to be listed.